



St. Francis In-The-Fields  
EPISCOPAL CHURCH • ZIONSVILLE, IN

# *Ministry Guide*

*Fall 2023 – Spring 2024*



*Our Mission:*

As Followers of the Risen Christ,  
We Strive to be Instruments  
of God's Peace.  
#Caregenerously

For assistance in getting in contact with ministry leaders please contact the Church Office: 317-873-4377, [info@stfrancisziionsville.org](mailto:info@stfrancisziionsville.org)

## Communications / Media / PR

Communication and promotion within and outside the church.

### Public Relations

The Vestry member responsible for public relations plays a role in maintaining a positive image of the church, connecting with the community, and ensuring that the congregation is well-informed about the church's activities and mission. Effective communication and relationship-building are essential components of this role, as they contribute to the church's growth and impact within the community.

- Develop and implement a communication strategy
- Build and maintain relationships with local media outlets to ensure that the church's outreach activities and events receive appropriate coverage
- Collaborate with other vestry members and church leaders to promote special events, fundraisers, and community outreach initiatives.

**Contact:** Owen Hitchins

### Technical Direction

Help livestream the Sunday services at St. Francis. All technical supplies and training are provided.

**Contact:** Robert Bolyard, 317-873-4377, [music@stfrancisziionsville.org](mailto:music@stfrancisziionsville.org)

### Virtual Ushers

This virtual ministry offers hospitality and keeps our online community safe. Virtual Ushers help connect online worshipers to the bulletin and other information at St. Francis.

**Contact:** Church Office, 317-873-4377, [info@stfrancisziionsville.org](mailto:info@stfrancisziionsville.org)

## *Formation / Education*

Opportunities for people with inquiring and discerning hearts to learn together in classes and groups.

### Beloved Community: Rooting Out Racism

The Diocese of Indianapolis has charged our parish to identify a few objectives to emphasize from the "Covenant to Root out Racism" originating from the Diocese of Missouri. In response, we have formed a task force for this purpose and to begin to take steps toward achieving them.

**Contact:** JT Noble

### **Catechumenate and Confirmation**

Catechumenate is a class in Christian understandings in preparation for Baptism, Confirmation or Reaffirmation. Meets Sundays, March 3rd, 17th, and 24th in 2024 with Confirmation available in the spring.

**Contact:** Fr. Davies, 317-873-4377, info@stfrancisziionsville.org

### **Christian Formation Leadership Council (CFLC)**

The CFLC is charged with creating and leading Christian formation for children, youth, and adults at St. Francis. We need both leaders and volunteer helpers in this ministry.

**Contact:** Deb Hall

### **Christmas Pageant**

Children and youth of the parish act out the Christmas story at 3:00 pm on Christmas Eve.

**Contact:** Derek Miller

### **Coffee & Catechism: Adult Forum**

Conversation to spark your faith! Once a month we will have community adult learning programs throughout the year led by lay leaders and our Curate.

**Contact:** Fr. Joél, 317-873-4377, curate@stfrancisziionsville.org

### **Communion Formation (youth)**

Young members of our church family learn about the meaning of receiving Holy Communion in a fun and active environment. Sundays, March 3rd, 20th, 17th, and 24th in 2024.

**Contact:** Julie Diem

### **Episcopal Youth Community (EYC)**

Our Youth meet to learn and share generously following the 10am Holy Eucharist on Children and Youth Sundays. Each meeting focuses on formation, with numerous service and fellowship opportunities throughout the year.

**Contact:** Georgiana Reynal

### **Episcopal Youth Community (EYC) Teachers**

Lead, foster, and explore with our youth! Teachers serve once a month on Children and Youth Sundays.

**Contact:** Georgiana Reynal

### **Ladies Bible Study**

During Thursday mornings in the fall and spring, the women of the parish gather to read the Bible. This provides an opportunity to share their opinions and insights, and learn together.

**Contact:** Pam Wampler

### Ladies Book Club

A summer and winter gathering of the women of the parish on Thursday mornings when the Bible Study is not meeting to read a book or novel together, expressing opinions, sharing insights with one another, and learning together. This gathering is in-person and online.

**Contact:** Anne O'Leary

### Sunday School

An age-appropriate place for children Kindergarten through 3rd grade to experience their faith during the 10:00am Holy Eucharist, on Sundays during the program year, August through May.

**Contact:** Julie Diem

### Sunday School Teachers

A group of dedicated parishioners who are willing to share the teachings of Jesus Christ and the church with young children. Sunday School takes place during the first portion of the 10:00 am Holy Eucharist. All may join the worship service following The Peace.

**Contact:** Julie Diem

### Theology on Tap

A monthly gathering following the Wednesday Evening Worship where parishioners and community members gather at a local restaurant to discuss a topic of interest.

**Contact:** Fr. Joél, 317-873-4377, [curate@stfrancisziionsville.org](mailto:curate@stfrancisziionsville.org)

### Tuesday Evening Bible Study

An online Bible Study that meets for Fall, Advent, and Lent on Tuesday evenings.

**Contact:** Fr. Joél, 317-873-4377, [curate@stfrancisziionsville.org](mailto:curate@stfrancisziionsville.org)

## *Outreach Projects of St. Francis*

Groups and events that serve our community.

### The Angel Tree

Help coordinate and provide Christmas gifts for our neighbors at The Caring Center.

**Contact:** Megan Olson

### The Blessing Box

Bring nonperishable food and place it in the free and open pantry box on the west corner of the parking lot. Our 'shepherds' check the box for expired food or to help rotate donations.

**Contact:** Kimberly Applegate

**Christmas Bags for Hattie B. Stokes Elementary School**

Throughout the year leading to December we fill bags with gifts and school supplies for all the children at Hattie B. Stokes Elementary School in Lebanon. In giving we receive.

**Contact:** Deb Lanie

**Christmas Hams**

Help purchase hams for The Caring Center for the winter holidays.

**Contact:** John Lanie

**Pumpkin Place**

Help by volunteering in our pumpkin patch in September and October. All proceeds fund our Outreach programs. Sign-up begins in August.

**Contact:** John Lanie

**Thanksgiving Pies**

Help provide pies for the food pantry at The Caring Center in Lebanon in time for Thanksgiving. Parishioners make, buy, and donate funds for pies, help transport them, and coordinate this ministry of thanks and generosity.

**Contact:** Megan Olson,

**Weekly Food Delivery**

A group of volunteers who deliver the weekly food donations regularly accepted at the church for The Caring Center in Lebanon.

**Contact:** Church Office, 317-873-4377, [info@stfrancisziionsville.org](mailto:info@stfrancisziionsville.org)

***Service Beyond our Community***

Occasional events that serve our community.

**Day of Change**

**CROP Walk**

**Pack-Away-Hunger**

**Gleaner's Food Bank**

**Shalom House**

***Welcoming & Parish Life***

Groups who welcome all and journey together in joy and sorrow.

**Birthday Card Ministry**

Help send cards to all members of the parish on their birthday! Cards and stamps are provided and you get to write the birthday greeting and address the envelopes.

**Contact:** Joan Mason,

### **Coffee Hour Hosts**

Help show hospitality by making coffee and cleaning up afterwards once a month. Sign up for the month of your choice on the sheet in the kitchen.

**Contact:** Church Office, 317-873-4377, info@stfrancisziionsville.org

### **Dinner Table**

This group gathers quarterly to help each other with grief of a loved one. The church provides the main dish and guests are asked to bring a side dish to share.

**Contact:** Fr. Joél, 317-873-4377, curate@stfrancisziionsville.org

### **Greeters**

A team of people who welcome all to worship at St. Francis In-The-Fields and assist visitors and newcomers on Sunday mornings at the 10:00 am Holy Eucharist.

**Contact:** Melissa Bibb

### **Newcomers**

Warmly welcome and get to know prospective members after their initial visit. Offer personal connections to give them a sense of belonging.

**Contact:** Laura Noel

### **Meals Ministry (In-Home Meals)**

Volunteers bring food to parish members in need of a meal for welcoming a child, recovering from illness, surgery, or any other need.

**Contact:** Susan Benneyworth

### **Special Events**

Event volunteers help with special gatherings, such as picnics, funerals and festive coffee hours.

**Contact:** Jenni Smith

### **Waycross Parish Retreat**

Be a part of one of our most cherished parish traditions: a weekend at the peaceful and restorative Waycross Camp and Conference Center in beautiful Brown County.

**Contact:** Laura Noel

**Contact:** Richard Klabunde

### **Safe Church, Safe Communities at St. Francis**

The Episcopal Diocese of Indianapolis is committed to welcoming and protecting all people who participate in activities in our parishes and at events sponsored by the diocese. Ministers in roles working with children or vulnerable adults, or participating in governance, should expect to have a background check and to take The Safe Church, Safe Communities training courses.

## *Worship & Music*

Groups of faithful people that assist in the Holy Eucharist on Sundays and special occasions, and singers and musicians who enhance our worship, formation, and community as instruments of peace.

### Acolytes

Acolytes assist the clergy members in the Holy Eucharist, including serving as torchbearers, crucifers, thurifers, and gospel bearers, and help in preparation of the altar. Ages: Grades 3 to adult.

**Contact:** Anne O'Leary

### Adult Choir

The Adult Choir enriches the Sunday and special worship services with music. All who love to sing or aspire to learn to sing are welcome!

**Contact:** Robert Bolyard, 317-873-4377, [music@stfrancisziionsville.org](mailto:music@stfrancisziionsville.org)

### Altar Guild

Altar Guild members prepare the sanctuary for services, including caring for the altar, vestments, vessels, and altar linens.

**Contact:** Kenny Winget

### Concert Volunteers

Volunteers assist with hospitality and support for the concerts hosted by St. Francis In-The-Fields as part of our SFZ Concert Series.

**Contact:** Robert Bolyard, 317-873-4377, [music@stfrancisziionsville.org](mailto:music@stfrancisziionsville.org)

### Flower Guild

The Flower Guild supervises the decoration of the church with fresh flowers.

**Contact:** Jenni Smith

### Lectors

Lay people who read the scripture lessons and lead the Prayers of the People.

**Contact:** George Parker

### Ushers

Ushers help guests by handing out bulletins and helping them sit down. They also present the bread and wine during service and pass the offering plates.

**Contact:** Melissa Bibb

*When The Liturgy Is Over, The Service Begins*

## The Prayer of Saint Francis of Assisi

Lord, make us instruments of your peace.  
Where there is hatred, let us sow love;  
where there is injury, pardon;  
where there is discord, union;  
where there is doubt, faith;  
where there is despair, hope;  
where there is darkness, light;  
where there is sadness, joy.

Grant that we may not so much seek  
to be consoled as to console;  
to be understood as to understand;  
to be loved as to love.  
For it is in giving that we receive;  
it is in pardoning that we are pardoned;  
and it is in dying that we are born to eternal life.

*Amen.*

*Anonymous, La Clochette, Paris, 1912*